



ANGLOPHONE WEST SCHOOL DISTRICT

Sustainability Study

Bristol Elementary School

Meeting Notes

Saturday, November 30, 2019

1:00 p.m.

<p>Council Members Present:</p> <ul style="list-style-type: none"> • Andy Saunders – SD 02 • Heather Hogan – SD 03 • Miriam Grant – SD 04 • Andrew Corey – SD 05 • Jane Buckley – SD 09 – Vice Chair • Kimberley Douglass – SD 10 – Chair • Faith Kennedy – SD 11 • Wallace Carr – SD 12 <p>Council Member Regrets:</p> <ul style="list-style-type: none"> • Tanya Adams – SD 01 • Laura O’Brien – SD 06 • Sean Winslow – SD 08 • Thomas Geburt – SD 13 • David Perley – First Nations <p>Vacant Positions:</p> <ul style="list-style-type: none"> • SD 07 	<p>ASD-W Staff Present:</p> <ul style="list-style-type: none"> • David McTimoney, Superintendent • Shawn Tracey, Director of Finance and Administration • Jay Colpitts, Director of Schools – WEC • Judy Cole, Director of Communication • Susan Young, Supervisor of Data and Accountability • Angus Smith, Facilities Manager • Daniel Wishart, Transportation Manager • Kyle Harris, Assistant Facilities Manager • Carol Clark-Caterini, Executive Assistant to the Superintendent and District Education Council • IT Support <p>School Staff:</p> <ul style="list-style-type: none"> • Heidi Stephenson, Principal, • 4 Teachers • 1 Custodian <p>Guests:</p> <ul style="list-style-type: none"> • 11 Community Members
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➤ Sustainability Study – Bristol Elementary School – Meeting #1

- Kimberley Douglass, District Education Chairperson, welcomed everyone to the first Sustainability Study meeting for Bristol Elementary School at 1:00 p.m. and Councillor introductions were provided. Chairperson Douglass thanked the Principal and staff of Bristol Elementary School for their hospitality and tour of the school prior to the meeting.
- David McTimoney, Superintendent of ASD-W presented a power point presentation called Bristol Elementary School Sustainability Study. David reviewed and discussed the content of the slides on school history, statistics and financial data. This presentation can be found, along with other pertinent documents and information related to the sustainability study of Bristol Elementary School, on our website under the sustainability study tab. <http://web1.nbed.nb.ca/sites/ASD-W/sustainability/Pages/BristolElementary.aspx>
- Three possible outcomes included in Policy 409 are to remain status quo at Bristol Elementary School where the study is declared finished, a vote to make a recommendation to the Minister of Education and Early Childhood Development to invest funding for Capital Improvements, and, thirdly, a recommendation to close Bristol Elementary School and include students in a new K-8 school with location and catchment areas to be determined during the Major Capital process.
- In 2012, when ASD-W amalgamated, student enrollment at Bristol Elementary School was 134. The current student enrollment is 90.
- Teaching 1 staff at Bristol Elementary School for the 2019-2020 school year is 7.70 FTE. The Provincial staffing formula allows for 7.63 FTE. Support staff equate to 3.02 FTE.
- The functional capacity at Bristol Elementary School for 2018-2019 is 44.8%. Capital investments since 2010 amount to \$104,949.00. Capital Improvement projects up for consideration amount to \$1,019,757.00 and facilities operational costs were \$46,075.00 in the 2018-19 fiscal year. The assigned global budget for Bristol Elementary School is \$23,365.00 and projected salaries for the 2019-2020 fiscal year are \$731,017.00 for this current year. The total operating cost for Bristol Elementary School is \$824,003.00.
- The next public meeting at Bristol Elementary School will be held on **Saturday, January 25, 2020 at 1:00 p.m.** where stakeholders will be given an opportunity to present to the District Education Council. A stakeholder form is posted on Anglophone West School District website. This document needs to be completed and sent to Carol Clark-Caterini

one week prior to that meeting. The final meeting will be on **Thursday, March 19, 2020** at the Carleton North High School.

➤ **Public Comments and Questions**

- A community member asked if the Provincial Assessment results for a larger school in the Province of NB could be reviewed to determine if they are as good as Bristol Elementary School. The Superintendent confirmed that all schools in the Province of NB Provincial Assessment results were posted publicly on the Department of Education and Early Childhood Development website.
- A community member asked the number of school transfer requests that have been approved for families living in the Bristol Elementary School zone to attend the Florenceville Elementary School. The Director of Schools replied that approximately 5 or 6 applications per year are received to attend the French Immersion program and for other personal reasons. The Superintendent confirmed that there has not been enough interest for the French Immersion program to be taught at Bristol Elementary School.
- A community member asked if it was accurate that 4 neighboring schools would amalgamate to one new school in the area. It is accurate that 4 schools in the area are currently being studied and if a new K-8 school was to be built the design would be like the new Hanwell school that had been recommended by the Council to the Minister of Education and Early Childhood Development. The Hanwell School recommendation has been approved and specs have been drawn, with some similarities to the two new Woodstock schools of 2013. Depending on the area, additional classrooms can be added due to the projected community growth.

➤ **Closing Comments:**

- The District Education Council Chairperson reminded the community to be prepared for the next public meeting on January 25, 2020, by completing the stakeholder registration form available at the entrance of the school or on the ASD-W Bristol Elementary School Sustainability Study website. Once completed, this document needs to be submitted to carol.clark-caterini@nbed.nb.ca one week in advance of the meeting with details of who will be presenting to the District Education Council.
- The Superintendent's power point presentation will also be posted to the Bristol Elementary School Sustainability Study website, along with other pertinent documents for review. An e-mail address, asdwsustainability@nbed.nb.ca was provided for communication with the district along with the mailing address and contact phone number.
- The community was thanked for their attendance today and for their questions and comments.

➤ **Date for Next Meeting: Saturday, January 25, 2020, at 1:00 p.m. – Bristol Elementary School - Meeting # 2**

➤ **The meeting was adjourned at 1:50 p.m.**